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# Miller County

Board of Commissioners

179 S. Cuthbert St.  
Colquitt, Ga 39837

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**SPECIAL SESSION MEETING**  
**10/20/2021, 6:00 P.M., Courthouse Annex**

**Present:** Chairman Kreg Freeman, Vice-Chairman Ladon Calhoun, Commissioner Allen Worsley, and Commissioner Niki Nixon. Others Present: Faye Whittaker, Jennifer Jackson, Sheriff Morgan, Jennifer Moore, Doug Cofty, Cody Hamilton, Leroy Bush

Chairman Freeman calls the meeting to order. Special session to read and approve the Millage Rate resolutions for county and school.

Chairman Freeman read Millage Resolution #21-1020.1 and Millage Resolution #21-1020.2.

Chairman Freeman called for a motion to approve the resolution. Commissioner Nixon made a motion to approve with Vice Chairman Calhoun seconding. All in favor, motion carried.

## **OTHER BUSINESS**

Accounts Payable Procedure – Faye Whittaker, Finance Director addressed the board about the issues last addressed at the monthly commission meeting, she stated she developed a procedure that she wanted all county departments to use. She stated that all departments were starting to do their own thing and that the new procedure would put everyone on the same page. She stated that every department needed to turn in invoices and check requests within 3 days of receiving them and that the check request was to be dated the same date that the department head submitted it for payment. If the invoices and check requests were submitted after Thursday then they would be processed the following week. Chairman Freeman asked would that solve the issues we are having now, Ms. Whittaker stated it would. All commissioners agreed that it is needed for all departments to be on the same page so that the bills would be paid on time. All agreed with the new procedure. Sheriff Morgan addressed the board about the credit card he agreed not to use, he asked about the balance and why it was not paid. Doug Cofty, County Manager stated he had checked with Accounts payable and that the card was supposed to have been paid but the check was held because it needed a signature. Sheriff Morgan stated he thought it was going to be paid in full but that he had forgotten to send the letter that approved the charges without a receipt but that the card should have already been paid off. Sheriff Morgan then asked why Summit Foods was paid \$23,000.00 instead of \$19,000.00, Ms. Whittaker tried to explain when Sheriff Morgan told her he was talking then. Sheriff Morgan stated the invoice was \$19,000.00. He then went on to address what he called rumors about the Sheriff's department changing vendor addresses from the county office to the sheriff's department address, he stated that was not true. Next Sheriff Morgan addressed issue about delayed invoices and check requests being sent to accounts payable late and he

stated they are sent the next day he signs them. No vendor should demand payment immediately. Sheriff Morgan stated that was all. Doug Cofty, County Manager stated he would like to know why several vendors address were changed, Hall's 27 Service Center was changed, Sheriff Morgan stated that any local vendor who could not wait to be paid when due, needed to realize they could take their business to someone else. Mr. Cofty asked about Georgia Power, Summit Food and others. Sheriff Morgan stated he did not know, but was not anyone from the Sheriff's Department, Mr. Cofty stated that no one from the commission office would change the address away from the county address. Mr. Cofty then addressed the late invoices and check requests. He stated that he had a folder that was stacked with examples of invoices and check requests that were submitted from the sheriff's office to accounts payable well over 1 to 2 weeks later than the check request dates. Mr. Cofty pulled an example of an invoice and check request dated 8/12/2021, and showed email exchanges and receipts showing that accounts payable did not receive the forms until 8/19/2021. Mr. Cofty stated that was over 7 days but the check request made it look like it was sent on 8/12. Mr. Cofty stated the problem was the check requests were being filed out and held until a signature was obtained then sent. He stated he had examples of 9, 10, up to 13 days sent and the check request date. By doing this it looks like accounts payable isn't doing their job which is far from true. Chairman Freeman stated he wanted everyone to work together so we can make things work smoother. The board all agreed that the bills needed to be paid on time. Sheriff Morgan stated that they would work with the Commission to make sure things were sent on time. Everyone in the meeting agreed to work together on the matter.

Chairman Freeman called for the meeting to be adjourned. Commissioner Nixon made motion with Vice Chairman Calhoun seconding. All in favor. Motion carried.

Meeting adjourned.